1. Visit GoogleDrive from the link below.  
https://drive.google.com

2. Make sure that you use university E-mail with GoogleDrive.

3. Create a folder for Computer Graphic Class. In order to do this, you need to click the “Create” icon on the left hand side, and then click on “Folder.”
4. Enter the folder name. Please use YourUANetID-CG-AssignmentNumber.

5. Next, you need to share this folder to the GA. Right click on the folder that you just created and click on “Share.”
6. Type the GA’s email in the “Invite people” box and then click send.

7. When you finish with your assignment, you can upload it inside this folder. Make sure that you have subfolder inside shared folder. For example, if you want to upload assignment #1, you should create a folder named “CGA1” under the shared folder and upload any files that belong to assignment #1 to the CGA1 folder.